



RESIDENTIAL INSTRUCTION SHEET



TO ENABLE YOUR FELLOW MEMBERS TO EFFECTIVELY MARKET YOUR LISTING, IT IS MANDATORY TO RESPOND TO ALL COLOUR CODED AREAS.

COPY SUBMITTED TO THE BOARD MUST BE **CLEAR AND LEGIBLE**.

C.R.C.D. 

CANADIAN REHABILITATION COUNCIL FOR THE DISABLED - SPECIFICATIONS ON-LINE.

OF BEDROOMS

FIRST CHARACTER REFERS TO THE NUMBER OF ABOVE GRADE BEDROOMS IN HOUSE.
SECOND CHARACTER REFERS TO THE NUMBER OF BELOW GRADE BEDROOMS IN HOUSE (i.e. A BASEMENT ROOM IS BELOW GRADE).

OF BATHROOMS

IF A HOME HAS ONE 4-PIECE BATH AND TWO 2-PIECE BATHS, IT WOULD READ 14 + 22.
IF A HOME HAS TWO 4-PIECE BATHS, ONE 3-PIECE BATH AND ONE 2-PIECE BATH, IT WOULD READ 24 + 32.

THE ACCURACY OF THE INFORMATION PUBLISHED THROUGH THE MLS® SERVICE IS THE RESPONSIBILITY OF THE LISTING BROKER.

ACCORDING TO THE REAL ESTATE AND BUSINESS BROKERS ACT, A LISTING AGREEMENT WILL BE INVALID WITHOUT THE FOLLOWING:

1. THE LIST PRICE, AND IF CHANGED, IT MUST BE INITIALLED.
2. ONE EXPIRY DATE ONLY, AND IF CHANGED, IT MUST BE INITIALLED.
3. A TRUE COPY MUST BE RETAINED BY OR DELIVERED TO THE SELLER(S) IMMEDIATELY AFTER ITS EXECUTION.
4. ALL NECESSARY SIGNATURES, PROPERLY DATED AND WITNESSED.

ROOM CODES

ATTIC	AT	CONSERVATORY	CO	LIVING ROOM	LR
BALCONY	BL	DEN	DE	LIVING RM / DINING RM COMBO	LD
1 PC. BATHROOM	B1	DINING ROOM	DR	LIVING ROOM / FIREPLACE	LF
2 PC. BATHROOM	B2	EATING AREA	EA	MASTER BEDROOM	MB
3 PC. BATHROOM	B3	FAMILY ROOM	FR	MUDROOM	MR
4 PC. BATHROOM	B4	FAMILY ROOM / FIREPLACE	FP	OFFICE	OF
5 PC. BATHROOM	B5	FLORIDA ROOM	FL	OTHER	OT
6 PC. BATHROOM	B6	FLORIDA ROOM / FIREPLACE	FF	PLAYROOM	PR
2 PC. ENSUITE BATHROOM	E2	FOYER	FO	PORCH (ENCLOSED)	PE
3 PC. ENSUITE BATHROOM	E3	FRUIT CELLAR	FC	RECREATION ROOM	RR
4 PC. ENSUITE BATHROOM	E4	GAMES ROOM	GR	STORAGE	ST
5 PC. ENSUITE BATHROOM	E5	GREAT ROOM	GT	SUNROOM	SR
6 PC. ENSUITE BATHROOM	E6	HOBBY ROOM	HR	SUNROOM / FIREPLACE	SF
BEDROOM	BR	KITCHEN	KI	UTILITY	UT
COLD ROOM	CR	KITCHEN / DINING COMBO	KD	WORKSHOP	WS
		LAUNDRY	LA		



RESIDENTIAL DATA INPUT FORM

THE INFORMATION PROVIDED HEREIN IS FOR PUBLICATION ON THE MULTIPLE LISTING SERVICE®

IT IS MANDATORY TO RESPOND TO ALL COLOURED AREAS

MLS® # _____

No. _____

A

LISTING DATE: MM DD YY EXPIRY DATE: MM DD YY PRICE: _____ LEASE PRICE: _____ AREA: _____

PROPERTY ADDRESS: _____ CITY/TOWN MUNICIPALITY: _____ POSTAL CODE: _____

LEGAL DESC. (PLAN, LOT, CONC., TWP): _____ NEAREST CROSS STREET: _____ SIDE OF ROAD: _____

SELLER/S: _____ CB SHARE: _____

AREA/PROPERTY KNOWN AS: _____ LEASE CB SHARE: _____

SALES PERSON 1. **SASHA MILETIC** (# 992) 2. _____ (# _____) BROKER _____

PROPERTY SIZE: _____ APPROXIMATE TAXES: _____ TBA: _____ FOR YEAR: _____

POSSESSION: (# OF DAYS OR SPECIFIC DATE ONLY) _____ LOCAL IMP. \$: _____ ZONING: _____ NEAREST TOWN: _____

INCL. KILOMETERS OR MILES (FOR RURAL ROUTE PROPERTY ONLY)

OCCUPANT	INDICATE WHETHER PROPERTY IS <small>Choose one only</small>	SHOWINGS	WATER SUPPLY <small>Choose one only</small>	SEWER TYPE <small>Choose one only</small>	\$ MORTGAGE
<input type="checkbox"/> SELLER	<input type="checkbox"/> FOR LEASE ONLY	<input type="checkbox"/> CALL FIRST	<input type="checkbox"/> MUNICIPAL	<input type="checkbox"/> REMARKS	<input type="checkbox"/> ASSUMABLE
<input type="checkbox"/> TENANT	<input type="checkbox"/> FOR LEASE OR SALE	<input type="checkbox"/> DIRECT	<input type="checkbox"/> NONE	<input type="checkbox"/> SANITARY CONNECTED	<input type="checkbox"/> CLEAR
<input type="checkbox"/> VACANT	<input type="checkbox"/> FOR SALE ONLY	<input type="checkbox"/> L.B.O.	<input type="checkbox"/> REMARKS	<input type="checkbox"/> SANITARY / STORM CONNECTED	<input type="checkbox"/> CONTACT LISTING BROKER
		<input type="checkbox"/> LOCK BOX	<input type="checkbox"/> WELL	<input type="checkbox"/> SEPTIC INSTALLED	<input type="checkbox"/> SELLER TAKE BACK
				<input type="checkbox"/> UNKNOWN	<input type="checkbox"/> TREAT AS CLEAR

LEVELS: MAIN - M; 2ND LEV. - 2; 3RD LEV. - 3; 4TH LEV. - 4; 5TH LEV. - 5; LOWER - L; BASEMENT - B; (ROOM CODES ON INSTRUCTION SHEET)

LEVEL	ROOM	DIM	LEVEL	ROOM	DIM	LEVEL	ROOM	DIM	LEVEL	BATHROOMS
		X			X			X		
		X			X			X		
		X			X			X		
		X			X			X		
		X			X			X		

INTERNET INCLUDE ADDRESS OF PROPERTY ON *mls.ca* YES NO

REMARKS 500 CHARACTERS (INCLUDING SPACES) ARE AVAILABLE FOR REMARKS. REMARKS IN THE SHADED SECTION WILL BE SHOWN NEXT TO THE THUMBNAIL PHOTO IN THE LISTING. **ALSO USE FOR INTERNET REMARKS** YES

DIRECTIONS: _____

VIDEO LINK URL (ADDRESS) _____

REMARKS THERE ARE ONLY 350 CHARACTERS (INCLUDING SPACES) AVAILABLE FOR REMARKS.

I ACKNOWLEDGE HAVING CAREFULLY READ THIS ENTIRE FORM AND CONFIRM THE ACCURACY OF ALL OF THE ABOVE INFORMATION CONCERNING MY PROPERTY.

OWNER'S SIGNATURE _____

OWNER'S SIGNATURE _____

RESIDENTIAL DATA INPUT FORM

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MLS® # _____

No. B

SECTIONS WITH HEADERS HIGHLIGHTED IN COLOUR ARE MANDATORY

AGE OF DWELLING

Indicate years as 1-99 or use NE for NEW, or OL where OLDER than 99 years or age is unknown.

If age is approximate, check this box, **or**

If age is NE and property has never been occupied

To be built

TYPE OF DWELLING MAX 2

- 1 3/4 STOREY
- 1 1/2 STOREY
- 2 1/2 STOREY
- 2 STOREY
- 3 STOREY
- BACK SPLIT 3 LEVEL
- BACK SPLIT 4 LEVEL
- BACK SPLIT 5 LEVEL
- BUNGALOW
- COTTAGE
- DUPLEX
- LINK SINGLE
- MOBILE HOME
- RAISED RANCH / BI-LEVEL
- RANCH
- ROW UNIT
- SEMI DETACHED
- SEMI RAISED RANCH
- SEMI RANCH
- SEMI 2 STOREY
- SEMI SPLIT
- SIDE SPLIT 3 LEVEL
- SIDE SPLIT 4 LEVEL
- SIDE SPLIT 5 LEVEL
- TOWNHOUSE

GARAGE MAX 3

- 1.5 GARAGE
- 2.5 GARAGE
- ATTACHED GARAGE
- AUTO DR. OPENER
- CARPORT
- DETACHED GARAGE
- DOUBLE GARAGE
- INSIDE ENTRY
- NONE
- SINGLE GARAGE
- TRIPLE GARAGE

PARKING MAX 3

- DOUBLE DRIVE
- FINISHED DRIVE
- FRONT DRIVE
- MUTUAL DRIVE
- NO DRIVE
- REAR DRIVE
- SIDE DRIVE
- SINGLE DRIVE

EXTERIOR FINISH MAX 3

- ALUMINUM
- ASBESTOS
- BRICK
- BRICK COAT
- HARDBOARD
- IMITATION BRICK
- REMARKS
- STONE
- STUCCO
- VINYL
- WOOD SIDING

FOUNDATION MAX 2

- BLOCK
- BRICK
- PILLARS AND POST
- POURED CONCRETE
- REMARKS
- STONE
- WOOD

BASEMENT MAX 1

- CRAWL
- FULL
- NONE
- PART
- REMARKS
- SLAB
- WALKOUT BASEMENT

BASEMENT DEVELOPMENT MAX 1

- FULLY FINISHED
- PART-COMPLETED
- REMARKS
- SUITE
- UNFINISHED

HEATING & AIR CONDITIONING MAX 4

- AIR CLEANER
- BASEBOARD
- CENTRAL AIR
- ENERGY EFFICIENT
- FLOOR HEATING
- FORCED AIR
- FRESH AIR EXCHANGER
- FURNACE
- FURNACE / AIR COND (RENTED)
- GRAVITY
- HEAT PUMP
- HOT WATER
- HRV
- NONE
- OTHER
- RADIANT
- REMARKS
- SOLAR
- SPACE HEATER
- STEAM
- WALL FURNACE
- WATER FURNACE

FUEL MAX 2

- ELECTRICITY
- GAS
- OIL
- PROPANE
- REMARKS
- WOOD

FLOORING MAX 4

- CARPET OVER WOOD
- CARPET & MIXED
- CERAMIC
- HARDWOOD
- LAMINATE
- LINO/VINYL
- MARBLE/GRANITE
- REMARKS
- SOFTWOOD

FIREPLACES MAX 2

- DIRECT VENT
- FREE STANDING METAL
- INSERT
- NATURAL
- ROUGH-IN
- WOODSTOVE

- means number of fireplaces

FIREPLACE FUEL

- 1st 2nd
- ELECTRIC
 - GAS
 - MIXED
 - WOOD

HOT WATER TANK MAX 2

- ELECTRIC
- GAS
- NONE
- OWNED
- REMARKS
- RENTED
- WATER SOFTENER (RENTED)

OF ROOMS

OF BEDROOMS +

OF FULL BATHROOMS

OF 1/2 BATHROOMS

OF ROUGHED IN BATHROOMS

ENSUITE BATHROOMS YES NO

INDOOR FEATURES MAX 8

- 2 STOVES / 2 FRIDGES
- ALARM SYSTEM
- ATRIUM / SUNROOM
- CENTRAL VACUUM
- COOK TOP
- DISHWASHER
- DRYER
- FREEZER
- FRIDGE / STOVE
- GARBURATOR
- GRADE ENTRANCE
- GREENHOUSE
- HOT TUB
- INDOOR POOL
- INTERCOM
- JACUZZI TYPE
- MICROWAVE
- MICROWAVE RANGE HOOD COMBO
- OVEN BUILT-IN
- POOL EQUIPMENT
- REFRIGERATOR
- REMARKS
- R/I C/VAC
- SAUNA
- SKYLIGHT
- STOVE
- WALK-IN CLOSET
- WASHER
- WASHER / DRYER
- WASHER / DRYER / FRIDGE / STOVE
- WATER SOFTENER
- WET BAR
- WINDOW AIR COND.

SITE INFLUENCES MAX 5

- BEACH RIGHTS
- BREAKWALL
- CUL-DE-SAC
- FENCED YARD
- HOBBY FARM
- LANDSCAPED
- PATIO(S)
- PLAYGROUND NEARBY
- RAVINE
- REMARKS
- SANDY BEACH
- SHOPPING NEARBY
- SUNDECK(S)
- TREET-LLOT
- WATERFRONT
- WATERVIEW

OUTDOOR FEATURES MAX 5

- ABOVE GROUND POOL
- BALCONY
- BARBEQUE
- BREAKWALL
- CABLE
- GREENHOUSE
- HOT TUB
- INGROUND POOL
- INGROUND SPRINKLER SYSTEM
- POOL EQUIPMENT
- REMARKS
- SATELLITE DISH
- STORAGE SHED
- TV ANTENNA
- WORKSHOP

UFFI

YES NO

HANDICAP

YES, SEE REMARKS
 NO

SELLER PROPERTY INFORMATION STATEMENT AVAILABLE

YES NO

DATA MODIFICATION

YES NO

CALLING EXPIRED PERMITTED

YES NO

RETROFIT CERTIFICATE (S)

YES NO

MISCELLANEOUS

SURVEY AVAILABLE YES NO

WORK ORDER YES NO

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INITIALS OF SELLER(S)